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GBS Admissions Policy

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Policy lead (Staff member accountable)	Academic Registrar
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Changes made at the last review:	Minor changes (addition of BSU L6 entry requirements)
Date effective from	January 2025
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Related GBS policies
<ul style="list-style-type: none"> GBS Student Charter GBS Student Complaints Policy and Procedure GBS Student Protection Plan GBS Student Disciplinary Policy GBS Equality and Diversity Policy GBS Data Management and Classification Policy GBS Anti-Harassment and Anti-Bullying Policy – Students



6. Competition and Markets Authority regulations <https://www.gov.uk/government/organisations/competition-and-markets-authority>
7. Equalities legislation <https://www.legislation.gov.uk/ukpga/2010/15/contents>



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2.3. All material programme information (aims, content, assessment etc) can be found on the GBS website for each programme offered including programme fees and other costs associated with individual programmes of study. A brief overview of decision making per programme can also be seen in the appendices.

3. Education advisors/agents

3.1. GBS works with educational advisors or agents, contracted on an annual renewable basis. All agents and educational advisors are monitored on an ongoing basis. GBS provides induction and regular training and briefing about our programmes for advisors and ag



6. Criminal convictions

- 6.1. Under the Rehabilitation of Offenders Act 1974 (UK), having a criminal record does not necessarily prevent applicants from studying at GBS. This will depend upon the nature of the programme applied for and the circumstances and background of the offence. However, as part of GBS' duty of care to staff, third parties and students, GBS requires applicants to provide information about any relevant criminal convictions as part of the admissions process after any recommendation of an offer is made.

- 6.2. GBS will assess the application through standard processes in the first instance and, if the recommendation is to offer the applicant a place, the application will be assessed by suitably qualified and experienced staff in the light of the declared conviction. Applicants with convictions currently on licence are required to notify GBS of any licence conditions which may prevent full engagement. Where possible, GBS will make reasonable adjustments to facilitate inclusion.

- 6.3. For certain programmes, the provision of an enhanced DBS check is required.

7.



12. Appeals against admission decisions

- 12.1. A formal appeal is a request for review of the application process, it is not a request for a review of an application decision. Appeals against admissions decisions can only be made on the grounds of procedural irregularity or evidence of any action of decision which is not consistent with the GBS Admissions Policy. Disagreement with academic judgement is not a valid ground for appeal.

- 12.2. In cases where additional relevant information can be provided by a prospective student in support of their application, which was unavailable when the application was originally



14. Fraud and plagiarism

14.1. GBS will not admit applicants on the strength of information considered to be either fraudulent or plagiarised. GBS reserves the right to reject or cancel an application under these circumstances, or to make a recommendation to a validating body that they should. GBS may terminate a student's registration if they are found at a later stage to have submitted a fraudulent or plagiarised application to the University.

15. Data protection

15.1. Access to any personal information given to GBS when making an application or enrolling and studying with us will be treated in confidence, in line with the Data Protection Act 2018. Access to and use of personal information is limited in any specific circumstance to only those staff and administrators who need that access to manage and respond to applications, enrolment, studies and related processes and use of GBS services. Upon submission of an enquiry to study with us, applicants agree to the use of their data in line with GBS' Privacy Policy.

15.2. In certain circumstances GBS may need to share your data with a third-party external organisation to reach a decision on or progress your application. In such circumstances we are committed to protecting your data in accordance with all relevant data protection legislation.

16. Monitoring and Review

16.1. This policy may be amended by GBS at any time. Any issues related to the monitoring and review of this guide please contact the Academic Standards and Quality Office at asgo@globalbanking.ac.uk.

17. Data Protection and Confidentiality

17.1. GBS is registered with the Information Commissioner's Office as a Data Controller. Details of the School's registration are published on the [Information Commissioners website](#). GBS as a Data Controller shall implement appropriate technical and organisational measures to ensure that processing of your personal information is





Appendix 1.5 - English Language Entry Requirements

GBS, in agreement with its partners, accepts applicants who are assessed at CEFR B1 or B2 levels of English, depending on each programme's entry requirement. We assess the applicants' English levels up to standards established through a reflective essay, interview and agreed English language tests. Exceptions to English language requirements are agreed per partner based on previous education history such as completing a degree from a majority English speaking country, accepted alternative English language qualification or alternative qualification completed in the UK.

Information on English language requirements can be found [here](#).



Appendix 1.6 Detailed entry requirements by programme

Programme	Awarding Body	English Language Requirements	Admissions Interview	Reflective Essay (word count)	Under 21s Entry Criteria	Work Experience
BSc (Hons) Business & Tourism Management	CCCU	B1 or UK GCSE at grade: 4/C	Yes	350	Minimum 80 UCAS tariff points or 60 Credit Ofqual qualification at level 3.	N/A
BSc (Hons) Accounting & Financial Management	CCCU	B1 or UK GCSE at grade: 4/C	Yes	350 and Numeracy		



BSc (Hons) Construction Management with Foundation Year	BSU	B1 or UK GCSE at grade: 4/C	Yes	350	A minimum of 80 UCAS tariff points (or above) or 60 Credit Ofqual qualification at Level 3.	N/A
BSc (Hons) Construction Management (Level 6 - Top up)	BSU	B1 or UK GCSE at grade: 4/C	Yes			



HND in Healthcare Practice for England (Healthcare Management)	Pearson	B2 or UK GCSE at grade: 4/C	Yes	350	A minimum of a Level 3 Ofqual Recognised Qualification with at least 52 credits	Minimum 2 years work experience
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HND in Digital Technologies for England (Cyber Security)